



Support Worker—Lelum ‘u tu S’tsa’-elh teyt-en (House of Honourable Mothers)

Job Posting



DATE: June 1, 2021

POSTING DATE	June 1, 2021
POSTING CLOSSES	ongoing
POSITION	Support Worker
HOURS PER WEEK	Variable
TERM	Casual/Relief
START DATE	As required/Building a Relief Pool

BACKGROUND

Healthiest Babies Possible is the Cowichan Valley’s Pregnancy Outreach Program, serving women and families for over thirty years. Located at Hiiye’yu Lelum, the program is available to all women who are interested in accessing extra supports, education, and a continuum of care.

Lelum’u tu S’tsa’-elh teyt-en is a new program and will be open to pregnant women and new moms beginning in June, 2021. 6 beds will be available to Indigenous and non-Indigenous pregnant people who are at-risk of having their newborn removed at birth or during the first year of the infant’s life.

SUPPORT WORKER JOB DESCRIPTION

The Support Worker is directly involved in the day-to-day responsibilities at the home as it relates to the care and oversight of residents in the program at the house. Additionally, all staff will contribute and commit to the tasks that help to provide a healing, culturally safe home for all of those seeking to live at the home.

Qualifications and Personal Suitability:

- A degree/diploma in a directly related field or equivalent gained from a combination of direct experience, training and education.
- Direct experience preferably in transition house/crisis residential setting and with women during the perinatal period who have involvement with the Child Protection system.
- Critical thinking skills related to the impacts of violence against women and children



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- Demonstrated ability to work with a culturally diverse population.
- Understanding of Indigenous communities generally, and an understanding of Indigenous populations in Cowichan particularly.
- Well-developed crisis support skills--understanding of client centered trauma informed practice.
- Familiar with public systems as they pertain to residents (MCFD/DAAAs, MSDPR, legal/justice)
- Demonstrated interpersonal & relational skills (self-aware/reflective, accountable, able to give/receive constructive feedback, able to engage in difficult conversations, support team processes, etc.).
- Strong understanding of anti-oppressive service delivery
- Ability to work in a wraparound, co-located service model that serves the needs of residents.
- Demonstrated skills pertaining to problem-solving, assessment, analytical & critical thinking, and independent thought.
- Flexibility, and the capacity to work both independently, and collaboratively as part of a team.
- Successful completion of a criminal record check for working with vulnerable populations.
- Current 1st aid certification (emergency 1st aid with CPR) will be required.

DUTIES

Administration:

- Check calendar and emails to review the shift’s appointments, programs, etc
- Update client files in data bases, and ensure staff notes are up to date and ready for handover--including any Progress/Incident Reports necessary for your shift
- During shift exchange, relay any pertinent information to the next CSW
- Supervision of self-administration of medications.

Community Relations:

- Develop and maintain coordinated relationships with MCFD and DAAAs, Hospital Social Worker, Primary Care Providers, Public Health, MHSU, and other community partners involved in the resident’s care plan.
- Facilitate communication with other organizations concerned with providing supportive housing for women and families with the goal of reducing the number of children going into care.

Facilities:

- Tackle whatever project or cleaning, organizing, disinfecting required when not immediately needed with Residents
- Be aware of specific Building Care duties assigned to the various Support Worker shifts.



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- Take note of any special events happening in the building during your shift, or the next, that need preparation (opening/closing the counselling space for events, moving kitchen tables and chairs, bringing yoga mats out of storage, etc)
- Ensure doors are locked/unlocked at appropriate times as pre-determined
- Be aware should anyone come into the building through a door opened by a Participant, and ask them to leave if not appropriate
- Ensure maintenance of all locations in which Moms & Babes House programs are delivered, so that they are safe, clean and welcoming environments.

Program Service:

- Offer direct services to Moms & Babes House residents, as program demands require, including: general information resource work, crisis intervention, crisis and individual counselling, support, advocacy and accompaniment services; assist with facilitation of house meetings among residents to maintain a cooperative living environment and assist residents to coordinate their contributions to a cooperative living environment.

Accountability:

The Support Worker:

- Reports to the House Manager
- Adheres to the constitution, philosophy, policies and procedures of Hiiye'yu Lelum Society.
- Represents the Society positively and professionally within the community.

Classification:

Regular employee status will be granted after successful completion of a six-month probationary period.

Please submit your resume and cover letter to Arlene Sam, arlenesam@hofduncan.org. We thank you for your interest, only shortlisted applicants will be contacted for an interview.